![Kaiser Permanente logo] KAISER PERMANENTE®

Name (print):_____ College Name: _____ Department Assigned: _____

Employee # _____ NUID #_____Date _____

Title of Competency: Roche Accu-Chek Inform II Glucometer

Category: ☐ Student Nurse ☐ Faculty ☐Other

Rationale for Selection: ☒ New ☐ Change ☒ High Priority ☐ Problematic ☐Regulatory ☐Other _____

Validator is expected to use guideline to provide consistency in validation process

PERFORMANCE EXPECTATIONS	MSE	Met	Not Met*	Met with Remediation Revalidation
PROCEDURAL STEPS				
PATIENT TESTING				
1. Checks patient for any indication that glucose testing may not be appropriate (See Procedure notes for patient assessment guidance)	RD			
2. Washes hands and don personal protective equipment (gloves, gowns, etc.)	RD			
3. Identifies the patient using two identifiers	RD			
4. Explains the procedure to the patient	RD			
5. Turns on the ACCU-CHEK Inform II meter	RD			
6. Enters their operator ID by means of barcode scanning or manual. **NOTE:** If the operator ID is not accepted, attempts to re-enter it. If it is still rejected, knows to contact their supervisor or Point of Care Coordinator. **DOES NOT** attempt to perform tests under another operator's ID	RD			
7. From the *Main Menu*, touches *Patient Test*	RD			
8. Enters the patient identification in the ACCU-CHEK Inform II system by barcode scanning or manual entry	RD			
9. Confirms that the meter is coded (calibrated) to the same test strip code that is printed on the test strip vial by barcode scanning. Contacts their supervisor or Point-of-Care Coordinator if they are unable to confirm the correct test strip code	RD			
10. Removes a test strip from the vial and immediately recaps the vial. Inserts the test strip into the meter in the direction of the arrows and with the "ACCU-CHEK" lettering facing upward	RD			
11. Selects the appropriate puncture site and cleanses skin with alcohol pad. Allow puncture site to air dry completely	RD			
12. Punctures skin using an approved, single-use auto lancet	RD			
13. Applies blood to the front edge of the test strip. Does not apply sample to the top of the test strip	RD			
14. Applies gentle pressure to the puncture site with a clean gauze square or cotton ball site for several minutes	RD			
15. Identifies a critical blood glucose result	RD			
16. Removes the test strip and dispose of it in the appropriate waste receptacle	RD			
17. Touches ⬭ to enter up to three appropriate comment(s), as appropriate	RD			
18. Touches the ✓ button to confirm the result and send the result from the meter wirelessly (This functionality may not be active yet)	RD			
19. Returns meter to base unit for charging	RD			
20. Documents the result in the patient chart in KP HealthConnect (This step may not be required if results are wirelessly)	RD			
21. States appropriate actions for follow up on results that exceed critical or reportable limits according to policy	RD			
22. Cleans and disinfects after every patient use and if visibly soiled following your hospital's policy	RD			

QUALITY CONTROL TESTING					
1.	Turns on the ACCU-CHEK Inform II meter	RD			
2.	Enters operator ID by means of barcode scanning or manual entry	RD			
3.	From the *Main Menu*, touches *Control Test*	RD			
4.	Selects the level of control that you wish to test: Level 1 (Lo) or Level 2 (Hi)	RD			
5.	Confirms that the meter is coded (calibrated) to the same test strip code that is printed on the test strip vial by barcode scanning	RD			
6.	Removes a test strip from the vial and immediately recaps the vial. Inserts the test strip into the meter in the direction of the arrows and with the "ACCU-CHEK" lettering facing upward.	RD			
7.	Applies control solution to the front edge of the test strip.	RD			
8.	States if the control test has passed or failed and explains the appropriate actions to take if the test failed	V			
9.	Removes the test strip and dispose of it	RD			
10.	Touches the comment button (🗩) to enter an appropriate comment(s)	RD			
11.	Touches the ✓ button to confirm the result and send the result from the meter wirelessly	RD			
12.	Returns the meter to the base unit for charging	RD			
METER CLEANING					
1.	States when meter should be cleaned	V			
2.	Turns the meter off	RD			
3.	Squeezes excess cleaning liquid from wipe	RD			

4.	Demonstrates proper cleaning procedure
	   a. Wipes meter surface 3 times horizontally
	   b. Wipes meter surface 3 times vertically
	   c. Ensures that no liquid enters the test strip port
		RD			

5.	Verbalizes appropriate dwell time (the duration of time required for the surface to remain wet for proper disinfection) based on type of cleaning wipe used. The dwell time is 3 minutes for current germicidal wipes – PDI Sani-Cloth and Clorox Bleach.	V			
6.	Allows meter to dry completely prior to docking on the base unit	RD			
CRITICAL THINKING					
What action do you take if the meter is not coded to the same test strip code that is printed on the test strip vial?		V			
What action do you take if the meter does not turn on?		V			
INTERPERSONAL SKILL (Diversity, Cultural, Age Specific, Customer Service – See Guideline)					
What do you tell a patient if the blood glucose result is "HI'?		V			
What do you do if a patient requests to use an alternate testing site (i.e. the palm of the hand, forearm, etc.)?		V			

Validated by: (print name/signature/dept.)_____   Date _____

Student/Faculty: (print name/signature)_____   Date _____

Outcome: ☐ *needs to complete plan & then revalidate ☐ satisfactorily completed competency ☐ able to validate others (may only be checked by an RN validator)

Plan required for "Not Met" - Notify manager if employee judged not competent